Statement of Consideration (SOC)

PPTL 21-30 SOP 1.4, SOP 1.5, SOP 23.1, and SOP 23.2. The following comments were received in response to SOP drafts sent for field review. Thanks to those who reviewed and commented. Comments about typographical and grammatical errors are excluded; these errors have been corrected as appropriate

**SOP 23.1 Ongoing Case Planning**

1. **Comment:** How is consent documented?  Will there be a form or should that be documented in contacts **With consent of the adult, may include the following people in case planning:**
   1. **​Designated regional cabinet staff;**
   2. **Family members;**
   3. **Family friends;**
   4. **Community partners, (i.e., medical providers, faith-based organization members); or**
   5. **Other individuals requested by the adult.**

**Response:**  There will not be a form. This language currently exists in SOP, therefore, the worker can document this in the case plan negotiated with the adult and in the service recordings.

**SOP 23.2 Ongoing Services**

1. **Comment:** Instead of 5 working days, could it be the same wording as SOP 1.4 “Enters contacts into TWIST during the calendar month the contact was made unless the contact is made in the last week of the month.”
2. **Documents all contacts with the client or on behalf of the client within five (5) working days of the contacts in the case file and in the appropriate TWIST screens, as outlined in SOP 1.4 Documentation;**

**Response:**  This SOP has been changed to align with SOP 1.4 Documentation.

1. **Enters contacts into TWIST during the calendar month the contact was made unless the contact is made in the last week of the month; and**
2. **Enters the contact no later than the fifth (5th) day of the following calendar month, if the contact was made the last week of the month.**

**SOP 1.4 and SOP 1.5**

No Comments